

SECURITY

The Norwood Board of Education believes that the buildings and facilities of this district represent a substantial community investment. The Board directs the development and implementation of a plan for district security to protect that investment.

The district security program will include the maintenance of facilities secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and the observation of safe practices in the use of electrical, plumbing, and heating equipment. The Board directs close cooperation of district officials with local law enforcement officers, fire fighters, the sheriff's office, and insurance company inspectors.

Personal access to school buildings and grounds outside the hours school is in session shall be limited to personnel whose employment requires their presence in the facility. An adequate key control system will be established to limit building access to authorized personnel and guard against the potential of intrusion by unauthorized persons who have obtained keys improperly.

Building records and funds shall be kept in a safe place and under lock and key as appropriate and necessary.

Money collected by school employees and by pupil treasurers shall be handled with good and prudent business procedures. All moneys collected shall be receipted, accounted for, and directed without delay to the proper location of deposit.

In no case shall moneys be left overnight in school, except in the safe provided for safekeeping of valuables, and even then not to exceed more than a few dollars.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of security guards in situations in which special risks are involved.

6A:16-5.1 School safety and security plans

(a) Each school district shall develop and implement comprehensive plans, procedures and mechanisms that provide for safety and security in the public elementary and secondary schools of the school district. The plans and procedures, which shall be in written form, and the mechanisms, at a minimum, shall provide for:

1. The protection of the health, safety, security and welfare of the school population;

- 2. The prevention of, intervention in, response to and recovery from emergency and crisis situations;
- 3. The establishment and maintenance of a climate of civility; and
- 4. Supportive services for staff, students and their families.

(b) The Chief School Administrator shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners and school and other community resources, as appropriate, in the development of the school district's plans, and procedures for school safety and security.

1. The plans, procedures and mechanisms shall be consistent with the provisions of this section and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A: 9-64 et seq., and the Commissioner of Education.

2. The plans, procedures and mechanisms shall be reviewed annually and updated, as appropriate.

(c) The district board of education shall disseminate a copy of the school safety and security plan to all district board of education employees.

1. New district board of education employees shall receive a copy of the school safety and security plan, as appropriate, within 60 days of the effective date of their employment.

2. All district board of education employees shall be briefed in writing, as appropriate, regarding updates and changes to the school safety and security plan.

(d) The district board of education shall develop and provide an in-service training program for all district board of education employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crises, consistent with the district board of education's plans, procedures and mechanisms for school safety and security and the provisions of this section.

1. New district board of education employees shall receive the in-service training, as appropriate, within 60 days of the effective date of their employment.

2. The in-service training program for all district board of education employees shall be reviewed annually and updated, as appropriate.

Date: April 23, 2009

Legal References:

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| N.J.S.A. 2A:53A | Negligence and other torts |
| N.J.S.A. 18A:11-1 | General mandatory powers and duties |
| N.J.S.A. 18A:17-42 through -45 | Public School Safety Law |
| N.J.S.A. 18A: 37-3 | Parental liability |

Cross References:

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| 5131.5 | Vandalism/violence |
| 5142 | Pupil Safety |