

REPORTING TO PARENTS/GUARDIANS

The Norwood Board of Education believes that the cooperation of school and home is vital to the growth and education of the whole child. It recognizes its responsibility to keep parents/guardians informed of pupil welfare and progress in school.

The board directs the establishment of a system of reporting pupil progress that shall include written reports, pupil-teacher conferences, and parent/guardian-teacher conferences. If the parent/guardian's primary language is other than English, translation shall be provided whenever possible.

The Chief School Administrator shall develop procedures for reporting pupil progress which:

- A. Use various methods of reporting appropriate to grade level and curriculum content;
- B. Ensure that both pupil and parent/guardian receive ample warning of a pending grade of "failure" or one that would adversely affect the pupil's status;
- C. Enable the scheduling of parent/guardian-teacher conferences in such places and at such times as will ensure the greatest degree of participation by parents/guardians;
- D. Specify the issuance of report cards at intervals of not less than four times during the school year and issuance of deficiency notices as required during the school year;
- E. Ensure the continual review and improvement of methods of reporting pupil progress to parents/guardians and involve pupils, staff and parents/guardians in that review.

A record shall be kept indicating the legal custodian of each pupil, so that reports can be made to and conferences arranged with the proper person.

Parental Notification

The Chief School Administrator shall develop regulations to ensure that parents/guardians are notified in all instances when the law and/or the best interests of the pupil and the district require it.

Date: January 10, 1983
Revised: November 19, 2007
Revised: June 29, 2009

Legal References:

<u>N.J.S.A.</u> 18A:7E-2 through -5	School report card program
<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
<u>N.J.S.A.</u> 18A:35-4.9	Pupil promotion and remediation; policies and procedures
<u>N.J.S.A.</u> 18A:40A-12	Reporting of pupils under influence or believed to be using anabolic steroids; examination report, return home; treatment; evaluation of possible need and referral
<u>N.J.S.A.</u> 18A:54-20	Powers of board (county vocational schools)
<u>N.J.A.C.</u> 6:3-6.2(d, k)	General considerations
<u>N.J.A.C.</u> 6:8-2.1	Reporting requirements
<u>N.J.A.C.</u> 6A:8-4.3	Accountability
<u>N.J.A.C.</u> 6A:8-4.5	Public reporting
<u>N.J.A.C.</u> 6A:8-5.1	Graduation requirements
<u>N.J.A.C.</u> 6A:14-1.1 <u>et seq.</u>	Special Education
<u>See particularly:</u>	
<u>N.J.A.C.</u> 6A:14-1.1, -2.3, -2.4, -2.5, -2.6, -3.5, -7.9	
<u>N.J.A.C.</u> 6A:15-1.1 <u>et seq.</u>	Bilingual Education
<u>See particularly:</u>	
<u>N.J.A.C.</u> 6A:15-1.13, -1.15	
<u>N.J.A.C.</u> 6A:16-1.4	District policies and procedures
<u>N.J.A.C.</u> 6A:24-1.1 <u>et seq.</u>	<i>Urban Education Reform in the Abbott Districts</i>
<u>See particularly:</u>	
<u>N.J.A.C.</u> 6A:24-2.1, -3.3, -4.1(i)8	
<u>N.J.A.C.</u> 6A:30-1.1 <u>et seq.</u>	Evaluation of the Performance of School Districts

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

Manual for the Evaluation of Local School Districts (September 2002)

Cross References:

1000/1010	Concepts and roles in community relations; goals and objectives
1120	Board of education meetings
1250	Visitors
2224	Nondiscrimination/affirmative action
3542.31	Free or reduced-price lunches/milk
5020	Role of parents/guardians
5113	Absences and excuses
5114	Suspension and expulsion
5120	Assessment of individual needs
5125	Pupil records
5126	Awards for achievement
5131	Conduct/discipline
5131.6	Drugs, alcohol, tobacco (substance abuse)

Cross References (*continued*):

5141	Health
5141.3	Health examinations and immunizations
5142	Pupil safety
5145.12	Search and seizure
5200	Nonpublic school pupils
6010	Goals and objectives
6142.1	Family life education
6142.2	English as a second language; bilingual/bicultural
6145	Extracurricular activities
6145.1/6145.2	Intramural competition; interscholastic competition
6146	Graduation requirements
6164.2	Guidance services
6164.4	Child study team
6171.1	Remedial instruction
6171.3	At-risk and Title 1
6171.4	Special education
6173	Home instruction
6174	Summer school
6178	Early childhood education/preschool