

BOARD SECRETARY

The Secretary of the Norwood Board of Education shall be appointed by a recorded roll-call majority vote of the full membership of the Board, at the annual re-organization meeting. The Secretary is a non-voting member of the Board, and reports directly to the Board in that role. If the Secretary is also the School Business Administrator, then he/she reports directly to the Chief School Administrator in that capacity.

The Secretary shall perform all duties required by law, plus those other duties assigned by the Board. The salary shall be set by the Board with due consideration for background and experience.

Date: January 10, 1983
Revised: February 23, 2009

Legal References:

N.J.S.A. 18A:11-1

General Mandatory Powers and Duties of the Board