

NORWOOD PUBLIC SCHOOL
NORWOOD, NEW JERSEY



MINUTES
BOARD OF EDUCATION
MONDAY, JULY 18, 2011

PUBLIC MEETING – REGULAR PUBLIC MEETING
7:30 PM

MEMBERS OF THE BOARD

Mr. Mathew Ross, President
Mr. Michael Sprague, Vice President
Mr. Edward Cammarata, Trustee
Ms. Kumhwa Kim, Trustee
Ms. Elizabeth Krapels, Trustee
Mr. Joel Rubin, Trustee
Mr. William Snyder, Trustee

Mr. Brian P. Gatens, Chief School Administrator
Ms. Joannette Femia, School Business Administrator

CALL TO ORDER:

The meeting was called to order by President Ross at 7:30PM

Time: 7:30

FLAG SALUTE:

Mr. Gatens led the flag salute

ROLL CALL:

	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mr. Mathew Ross, President	√		
Mr. Michael Sprague, Vice President	√		
Mr. Edward Cammarata, Trustee	√		
Ms. Kumhwa Kim, Trustee	√		
Ms. Elizabeth Krapels, Trustee	√		
Mr. Joel Rubin, Trustee		√	
Mr. William Snyder, Trustee	√		

Also Present, Mr. Brian Gatens, Chief School Administrator and Mrs. Joannette Femia, School Business Administrator

OPEN PUBLIC PORTION MEETING ACT STATEMENT

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to the Press Journal newspaper circulated in the district at least 48 hours prior to the time for this meeting. The board will meet in executive session immediately following to discuss personnel and contractual matters.

Discussion of Correspondence**MEETING CALENDAR**

Date	TIME	PLACE	PURPOSE
August 15, 2011			
Regular Public Meeting	7:30 PM		Regular Meeting

PRESIDENT'S STATEMENT:

- Mr. Ross welcomed Mr. Gatens and the 2 new staff members.

CHIEF SCHOOL ADMINISTRATOR'S REPORT:

- Mr. Gatens thanked the President for the welcome.
- Commented that building cleaning is on schedule.
- Mr. Gatens introduced Courtney Bullent and Paula Zanchelli
- Mr. Gatens commented that the Supervisors of Instruction are in the District.

STUDENT COUNCIL REPORT: None**PRESENTATION(S):** None**OTHER:****ACTION ITEMS****I. APPROVAL OF MINUTES**

BE IT RESOLVED, that the Motion to Approve the Minutes of: (minutes will be available in August)

II. ADMINISTRATIVE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Administrative item "A1-A2"

Moved by: Mrs. Krapels

Seconded by: Mr. Snyder

Vote: All in Favor

A1. New Personnel

approve **Courtney Bullen**, as Comprehensive Music Teacher, commencing September 1, 2011 at Step 3, BA, at a salary of \$42,616.00, eligible for health benefits.

A2. Leave Replacement

approve **Paula Zanchelli**, Maternity Leave Replacement- Special Education, commencing September 1, 2011 until March 31, 2012 at Step 1, BA, at a salary of \$41,977.00, prorated, eligible for benefits.

III. FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve Finance items “F1 to F2” & “F4 to F6”

Moved by: Mr. Sprague

Seconded by: Mrs. Krapels

Vote: All in Favor

Motion to table Finance item F3

Moved by: Mr. Sprague

Seconded by: Mr. Snyder

Vote: All in Favor

F1. Disbursements

post-approve June end of month disbursements totaling \$281,182.00 having been audited and found correct and warrants issued therefore.

post-approve the wire transfer of funds in the amount of \$666,339.61 from the General Account to Payroll Accounts to cover payroll expenditures for the month of June 2011.

Note: July disbursements will be approved at the August meeting.

F2. Transfers/Certification of Budgetary Status (Enclosure No. 1)

authorize the Business Administrator/Board Secretary to make appropriation transfers with the Current Expense account of the 2010-2011 budget as of 6/30/11 .

F3. Cho Dae Church Lease **TABLED**

approve the renewal of the rental agreement lease for the 2011-2012 school year at a rate of \$60,000.00 for the existing areas.

F4. Building Use 2010-2011

approve the following building use:

- use of the lunchroom on October 29, 2011 for 4-5 hours, for the purpose of 50th reunion party of the Norwood Public School Class of 1961.

F5. Discard

approve discarding the following items which are obsolete and all useable parts salvaged:

(Enclosure No. 2)

<u>Model</u>	<u>Serial Number</u>	<u>Inv. #</u>
iMac G5	W87020XFVUX	0969

F6. Additional State Aid

Recognize the additional state aid in the amount of \$87,345.00.

New Business: None

Old Business: Mr. Sprague questioned the progress on the driveway paving.

Public Participation

Moved by: Mr. Sprague

Seconded by: Mrs. Krapels

Time: 7:55PM

Closed to the Public

Moved by: Mr. Sprague

Seconded by: Mrs. Krapels

Time: 7:56PM

Adjournment to Executive Session

RESOLVED that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal/Contractual/Personnel Issues. Said matters will be made public upon their disposition.

Moved by: Mr. Sprague

Seconded by: Mr. Snyder

Time: 8:00PM

Motion to adjourn the meeting from Executive Session

Moved by: Mr. Sprague

Seconded by: Mr. Snyder

Time: 9:04PM

Respectfully submitted,

Joanette Femia
School Business Administrator