

**NORWOOD BOARD OF EDUCATION
NORWOOD, NEW JERSEY 07648
Regular Meeting Minutes
April 25, 2011**

The Board of Education of the Borough of Norwood, County of Bergen, New Jersey met in Regular Session on April 25, 2011, in the All Purpose Room in the Norwood Public School, Summit Street, Norwood, New Jersey at 8:00 PM.

Mr. Sprague, President of the Board, called the meeting to order and announced pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, the municipal building's official bulletin board, and it has been delivered to the Press Journal newspaper circulated in the District at least 48 hours prior to the time of this meeting. Mr. Sprague announced that the Board will meet in executive session immediately following this session to discuss personnel and contractual matters.

Present at roll call were Mr. Sprague, Mrs. Kyung Kay Kim, Mrs. Kumhwa Kim, Mr. Hausmann, Mrs. Krapels, Mr. Ross and Mr. Rubin. Also present were Dr. Feifer, Interim Superintendent, Mrs. Femia, Business Administrator and Mrs. Grossman, Interim Principal.

Motion to Approve the Minutes of:

March 28, 2011	Public Hearing/Special Meeting
March 28, 2011	Regular Meeting
March 28, 2011	Executive Session
April 4, 2011	Work Session
April 4, 2011	Executive Session

Moved by: Mrs. Krapels
Seconded by: Mrs. Kumhwa Kim
Vote: All in Favor

Discussion of Correspondence

- Replacement of Gym Lighting
- Meeting on Friday with Solar Energy Solution to discuss the evaluation of our annual electric cost & if we qualify.
- Calendar
- Kindergarten Classroom Floors

Superintendent’s Report

Dr. Feifer reported on the following:

Open Public Meeting Act

Reception for New Administrative Team – PTO will host reception for the new Administration on May 25th at 7:00PM

Joint Boards Meeting- The seven Boards were not able to schedule a meeting, it is recommended that meetings be scheduled earlier in the year.

Date for Board Advance – June 13th at 6:00PM before 8:00PM Board meeting

Review of Additional Recommendations

Thanks to the Norwood Senior Citizens group for having us at a meeting to present the Budget.

Congratulations to Jennifer Dee, NVOT teacher who is being recognized as Bergen County Teacher of the Year.

Course Approvals

RECOMMENDATIONS – ADMINISTRATIVE

Motion to approve Administrative items “A1 to A3”

Moved by: Mrs. Krapels

Seconded by: Mr. Rubin

Vote: All in Favor

*A1. Superintendent/Principal’s Contract

approve the employment agreement between Brian Gatens and the Norwood Board of Education for Mr. Gatens to serve as Superintendent/Principal of the Norwood Public School District for the period beginning July 1, 2011 and ending July 1, 2016.

*A2. Supervisors of Instruction Contracts

approve the employment agreement between Frances Orefice and the Norwood Board of Education for Ms. Orefice to serve as Supervisor of Instruction in the Norwood Public School District for the period beginning July 1, 2011 and ending July 1, 2012.

approve the employment agreement between Gina McCormack and the Norwood Board of Education for Ms. McCormack to serve as Supervisor of Instruction in the Norwood Public School District for the period beginning July 1, 2011 and ending July 1, 2012.

*A3. Secretary to the Superintendent/Principal Contract

approve the employment agreement between Debra Rinaldi and the Norwood Board of Education for Ms. Rinaldi to serve as Secretary to the Superintendent/Principal in the Norwood Public School District for the period beginning July 1, 2011 and ending July 1, 2012.

Motion to approve Administrative items “A4 to A8”

Moved by: Mrs. Krapels

Seconded by: Mr. Rubin

Vote: All in Favor

*A4. Salary Guides

approve the following three-year salary guide for the position of Supervisor of Instruction:

<u>Year</u>	<u>Salary</u>
2011-2012	\$85,000.00
2012-2013	\$86,700.00
2013-2014	\$88,434.00

approve the following three-year salary guide for the position of Secretary to the Superintendent/Principal:

<u>Year</u>	<u>Salary</u>
2011-2012	\$59,000.00
2012-2013	\$60,180.00
2013-2014	\$61,384.00

A5. Orton-Gillingham Instruction

approve Helena Murphy to provide one period per week of Orton Multisensory Reading Instruction for a special needs student, April 4 - June 30, 2011, at the rate of \$45/session, not to exceed a total of \$450.

A6. Stokes Trip Chaperones

approve the following chaperones for the Stokes Trip:

Teachers: Seth Links, Lisa Mazurek, Laurie Princing,
John Pontrella, Susan Stigliano

Additional Substitute
Teachers: Kelly O’Connor, Eric Schiller

Nurse: Jacqueline Conte

Parents: Gabrielle Cagen, Michael D’Ercole, Karen Hampton,
David Hausmann, Robert Knaack, Sheila Labita,
Ilisa Lansey, Irene McCarthy, Camille Milo,
Bernie Reilly, Barbara Rodriguez, Darren Watson

*A7. Washington DC Trip Chaperones

approve the following chaperones for the Washington DC trip:

Teachers: Theresa Sullivan, Tracey Preolo, Amy Walsh, Dana Sir, Anna Froeder,
Frances Orefici, John Kline, Paul D'Errico, Marni Vallorano

*A8. Substitute Teachers

approve the following substitute teachers for 2010-2011:

Linda Cappadona
Marni Vallorano

Motion to approve Administrative items “A9”

Moved by: Mrs. Krapels

Seconded by: Mr. Rubin

Yeas: Mr. Sprague
Mr. Ross
Mrs. Kyung Kay Kim
Mrs. Kumhwa Kim
Mrs. Krapels
Mr. Rubin

Nays: Mr. Hausmann

*A9. Leave of Absence

approve the leave of absence for Lauren Rondinelli from September 1, 2011 through March 31, 2012.

Motion to approve Administrative items “A10-A11”

Moved by: Mrs. Krapels

Seconded by: Mr. Rubin

Vote: All in Favor

*A10 Substitute Teacher (long term)

approve Matthew Mirabito to sub for Lauren Rondinelli starting April 25, 10 days at \$85, 10 days at \$100, 21st day begins BA Step 1 prorated.

*A11 Retirements

accept, with deep regret, the resignation due to retirement, after 19 years, of Barbara Migdalen.

accept, with deep regret, the resignation due to retirement, after 21 years, of Pat Pruski.

RECOMMENDATIONS – FINANCE

Motion to approve Finance items “F1 to F4”

Moved by: Mr. Ross

Seconded by: Mr. Hausmann

Vote:

F1. Disbursements

post-approve March end of month disbursements totaling \$444,414.57 having been audited and found correct and warrants issued therefore.

approve April 25, 2011 disbursements totaling \$189,029.48 having been audited and found correct and warrants issued therefore.

post-approve the wire transfer of funds in the amount of \$507,034.97 from the General Account to Payroll Accounts to cover payroll expenditures for the month of March 2011.

F2. Transfers/Certification of Budgetary Status (Enclosure No. 2)

authorize the Business Administrator/Board Secretary to make appropriation transfers with the Current Expense account of the 2010-2011 budget as of March 31, 2011 as per Enclosure No. 2.

F3. Financial Reports

accept the Treasurer’s and Secretary’s Reports for the month of March 2011, pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of March 31, 2011, after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b)* and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

F4. Landscaping Proposals

approve the contract with Lupardi’s Nursery, Inc. for landscape maintenance services in the amount of \$13,550, which was the lowest of three bids received.

approve Lupardi’s Nursery Inc. to clean the courtyard at a cost of \$300.00.

BUILDING USE INFORMATION

2010-2011

- use of Front Hall for the purpose of PTO Spiritwear sale from 7-8 on April 27.
- use of the Lunchroom for the purpose of PTO ice cream social with new Supt./Principal on June 7, 2011 from 3-4PM
- use of the Lunchroom for the purpose of PTO Meet & Greet with new Supt./Principal on May 25, 2011 from 7-8PM
- use of the Lunchroom for the purpose of PTO Kindergarten Parent Orientation on June 14, 2011 at 7:00PM.

- use of classrooms, gym and fields for the purpose of Norwood Rec Summer Camp from 7/5/11-7/29/11 room from 9-12AM.

New Business

Presentation to Mr. Hausmann in appreciation for his service to the Board and the Norwood School District.

Presentation to Mrs. Kyung Kay Kim in appreciation for her service on the Board and the Norwood School District.

Old Business: None

Public Participation

Moved by: Mr. Ross

Seconded by: Mrs. Krapels

Time: 8:30PM

Mrs. Orecchio commented on Dr. Feifer & Mr. Sprague's presentation to the Norwood Senior Citizens and the good job that they did.

Closed to the Public

Moved by: Mrs. Kumwha Kim

Seconded by: Mr. Ross

Time: 8:32PM

Adjournment

Moved by: Mr. Ross

Seconded by: Mrs. Krapels

Time: 8:32PM

Respectfully submitted,

Joanette Femia

Business Administrator/Board Secretary