

**NORWOOD BOARD OF EDUCATION  
NORWOOD, NEW JERSEY 07648  
MINUTES OF SPECIAL MEETING  
August 3, 2009**

A Special Meeting of the Norwood Board of Education was called to order by Mr. Sprague, President of the Board, in the Library in the Norwood Public School, on August 3, 2009 at 7:00 PM.

Mr. Sprague, President of the Board, announced that notice of this meeting had been properly posted and published in accordance with Open Public Meeting Act, Chapter 231, Laws of New Jersey 176.

Present at the meeting were Mr. Sprague, Mrs. Abramowitz, Dr. Cohen, Mrs. Kim, Mrs. Krapels, and Mr. Hausmann. Also present were Dr. Feifer, Chief School Administrator and Mr. Grembowiec, Business Administrator/Board Secretary. Mr. Ross was absent.

**Discussion of Correspondence**

- Extraordinary Aid payment - August 2009.

**Report - Chief School Administrator**

- Enrollment projections
- Staffing
- Valley Program Interaction
- Regional Meetings
- Administrators Team Meetings
- Grants
- Staff Orientation
- Swine Flu

**Report - Business Administrator/Board Secretary**

- Additions to the agenda and expenditures list.

**COMMITTEE REPORTS**

**Staff and Curriculum**

**Chairperson:** Mrs. Elizabeth Krapels

**No Report**

**Finance**

**Chairperson:** Mr. Michael Sprague

**No Report**

**Negotiations**

**Chairperson: Mr. Mathew Ross**

**No Report**

**Building & Grounds**

**Chairperson: Mr. David Cohen**

**No Report**

**Community Relations/Legislation**

**Chairperson: Mrs. Kay Kim**

**No Report**

**TEACHERS & CURRICULUM**

**Board Action:**

**SUBSTITUTE**

approve the following substitute teacher for the 2009-2010 school year:

Claudia Kwitchoff

**Resolved by Mrs. Abramowitz, seconded by Mrs. Krapels and  
unanimously approved on a roll call vote.**

**POLICIES & PROCEDURES**

**Board Action:**

**NON-CERTIFICATED STAFF**

**Board Action:**

**SUBSTITUTE LUNCHROOM AIDE**

approve Vasalia Azzata as substitute lunchroom aide for the 2009-2010  
school year.

**Resolved by Mrs. Abramowitz, seconded by Mrs. Krapels and  
unanimously approved on a roll call vote.**

**FINANCE**

**Board Action:**

approve expenditures in the amount of \$18,070.23 as set for the in Enclosure #4.

**Resolved by Mr. Hausmann, seconded by Mrs. Abramowitz and unanimously approved on a roll call vote.**

**MISCELLANEOUS**

**Board Action:**

**ACTING ADMINISTRATOR**

approve the designation of Dr. Jeffrey Feifer as Acting Business Administrator/Board Secretary in case of the absence or illness of Interim Business Administrator Joan Dunn.

**Resolved by Mr. Hausmann, seconded by Mrs. Abramowitz and unanimously approved on a roll call vote.**

**INTERIM**

**SCHOOL BUSINESS ADMINISTRATOR**

approve the appointment of Joan Dunn as Interim School Business Administrator (as per enclosed contract) commencing 8/19/2009. Mrs. Dunn may be called a number of days prior to the start date for transitioning purposes.

**Resolved by Mr. Hausmann, seconded by Mrs. Abramowitz and unanimously approved on a roll call vote.**

**OFFICIAL SIGNATURES**

approve the designation of the Board President, Vice President, Interim Business Administrator, Interim chief School Administrator (in the absence of the School Business Administrator) and the Treasurer as the official signature for the warrants of the Board.

**Resolved by Mr. Hausmann, seconded by Mrs. Abramowitz and unanimously approved on a roll call vote.**

- **NEW BUSINESS**
  
- **OLD BUSINESS**
  
- **PUBLIC PARTICIPATION**
  
- **MEETING ADJOURNED**

**The meeting adjourned to Executive Session at 8:15 PM.**

**Respectfully submitted,**



**Gary J. Grembowiec  
Business Administrator/  
Board Secretary**