

**NORWOOD BOARD OF EDUCATION
NORWOOD, NEW JERSEY 07648
Regular Meeting Minutes
March 28, 2011**

The Board of Education of the Borough of Norwood, County of Bergen, New Jersey met in Regular Session on March 28, 2011, in the All Purpose Room in the Norwood Public School, Summit Street, Norwood, New Jersey at 8:40 PM.

Mr. Sprague, President of the Board, called the meeting to order and announced pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, the municipal building's official bulletin board, and it has been delivered to the Press Journal newspaper circulated in the District at least 48 hours prior to the time of this meeting. Mr. Sprague announced that the Board will meet in executive session immediately following this session to discuss personnel and contractual matters.

Present at roll call were Mr. Sprague, Mrs. Kyung Kay Kim, Mrs. Kumhwa Kim, Mr. Hausmann, Mrs. Krapels, Mr. Ross and Mr. Rubin. Also present were Dr. Feifer, Interim Superintendent, Mrs. Femia, Business Administrator. Mrs. Grossman, Interim Principal was absent.

Motion to Approve the Minutes of:

February 28, 2011	Regular Meeting
March 14, 2011	Work Session
March 14, 2011	Executive Session

Moved by: Mrs. Krapels
Seconded by: Mr. Rubin
Vote: All in Favor

Discussion of Correspondence

- Donation from Norwood Baseball and Softball of \$2,500.00
- 2nd meeting in April has been changed to 4/25

RECOMMENDATIONS – ADMINISTRATIVE

Motion to approve Administrative items “A1 to A7”

Moved by: Mrs. Krapels

Seconded by: Mr. Rubin

Vote: All in Favor

A1. Revised Policy (Enclosure No. 3)

approve the second reading of Policy File Code 5111, Enrollment and Admission of Resident and Non-Resident Students. This policy incorporates the components of Policy No. 5111, Policy No. 5118, and Regulation 5118. After approval of this revised policy, we can eliminate Policy and Regulation 5118.

A2. School Professional Development Plan

approve our Professional Development Plan for 2011-2012. A copy has been e-mailed to Board members. Thank you and congratulations to our Professional Development Committee – Gladys Grossman, Charmaine Della Bella, Alison Griffith, Lisa Mazurek, Trishia McGee, and Laurie Prining – for doing such an outstanding job.

A3. Conference

approve the following conference:

Staff Member: Debra Cicchetti

Conference: Bullying Prevention Workshop

Location: Bergen Center for Child Development, Haworth, NJ

Date: April 1, 2011 (morning only)

Cost to the Board: \$0

A4. Student Teacher Placement

approve the following student teacher placement for 2011- 2012:

Name: Kathleen Pardo

School: Dominican College

Placement: Grades 4-6, teachers to be determined

Dates: October 31 through December 23, 2011

A5. Substitute Teachers

approve the following substitute teachers for 2010-2011:

Louisa Nill

Alicja Tyburska

Virginia Calero

Deborah deGraaf

A6. End of School Year Schedule

approve the following end-of-year schedule:

June 21, 2011	12:30PM dismissal for grade 8
	7:00PM Graduation
June 22, 2011	12:30 dismissal for grades K-8
June 23, 2011	12:30 dismissal for grades K-8
	Last Day of classes

A7 Field Trip

Approve the following field trips:

Destination:	Van Saun Park
Classes	Kindergarten
Cost/Pupil	\$15
Cost to District	0

Destination	Imax Theatre
Classes	Grade 4
Cost/Pupil	\$20
Cost to District	0

RECOMMENDATIONS – FINANCE

Motion to approve Finance items “F1 to F5”

Moved by: Mr. Ross

Seconded by: Mr. Rubin

Vote: All in Favor

F-1. Disbursements

post-approve February end of month disbursements totaling \$145,918.06 having been audited and found correct and warrants issued therefore.

approve March 28, 2011 disbursements totaling \$110,953.41 having been audited and found correct and warrants issued therefore.

post-approve the wire transfer of funds in the amount of \$508,271.09 from the General Account to Payroll Accounts to cover payroll expenditures for the month of February 2011.

F-2. Transfers/Certification of Budgetary Status (Enclosure No. 4)

authorize the Business Administrator/Board Secretary to make appropriation transfers with the Current Expense account of the 2010-2011 budget as of February 28, 2011, as per Enclosure No 4.

F3. Financial Reports

accept the Treasurer's and Secretary's Reports for the month of February 2011, pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of February 28, 2011, after a review of the secretary's monthly financial report (appropriation's section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F4. Donations

accept the donation of \$2,500.00 from the Norwood Baseball League to be used for the maintenance of the school fields as per Enclosure #5.

F5. Educational Data Services, Inc. contract

approve the contract with Ed Data Services for the 2011-2012 school year at a cost of \$750.00.

BUILDING USE INFORMATION

2010-2011

use of the baseball fields for the purpose of t-ball and softball practices and games on Saturdays at 10:00 AM from 4/9/11 through 5/28/11

use of the lunchroom for the CI/12, 8th grade committee meetings on Mondays, 4/4, 5/2 & 6/6 from 7:30-10:00PM.

use of the patio for the CI/12 fundraising on Friday, 5/6 from 1-4PM and Thursday, 5/19, from 6-10PM.

use of the APR for the spring social dances on Friday, 4/29 from 3:30-10:00, scheduled as follows:

4:00-5:30PM K-2

6:00-7:30PM 3&4

8:00-9:30PM 5-7

New Business: None

Old Business: None

Public Participation

Moved by: Mr. Ross
Seconded by: Mr. Rubin
Time: 8:50 PM

Closed to the Public

Moved by: Mrs. Krapels
Seconded by: Mr. Ross
Time: 8:50 PM

Adjournment to Executive Session

RESOLVED that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal/Contractual/Personnel Issues. Said matters will be made public upon their disposition.

Moved by: Mrs. Krapels
Seconded by: Mr. Ross
Time: 8:51 PM

Motion to adjourn the meeting from Executive Session

Moved by: Mr. Ross
Seconded by: Mrs. Krapels
Time: 9:30 PM

Respectfully submitted,

Joanette Femia
Business Administrator/Board Secretary