

NORWOOD BOARD OF EDUCATION

NORWOOD, NEW JERSEY 07648

Regular Meeting Minutes

September 27, 2010

The Board of Education of the Borough of Norwood, County of Bergen, New Jersey met in Regular Session on September 27, 2010, in the Library in the Norwood Public School, Summit Street, Norwood, New Jersey at 8:00 PM.

Mr. Sprague, President of the Board, called the meeting to order and announced pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, the municipal building's official bulletin board, and it has been delivered to the Press Journal newspaper circulated in the District at least 48 hours prior to the time of this meeting. Mr. Sprague announced that the Board will meet in executive session immediately following this session to discuss personnel and contractual matters.

Present at roll call were Mr. Sprague, Mr. Ross, Mr. Rubin, Mr. Hausmann, Mrs. Krapels, Mrs. Kumhwa Kim and Mrs. Kyung Kim. Also present were Dr. Feifer, Interim Superintendent and Mrs. Femia, Business Administrator. Mrs. Grossman, Interim Principal, was absent.

Motion to approve the meeting minutes of:

July 26, 2010	Regular Meeting
August 16, 2010	Regular Meeting
August 16, 2010	Executive Session
September 13, 2010	Work Session Meeting

Moved by:	Mrs. Krapels
Seconded by:	Mr. Ross
Vote:	All In Favor

Discussion of Correspondence: None

5. Chief School Administrator – Reports

Dr. Feifer introduced Jamie Kopf, Jamie expressed her happiness to be here and has been very impressed with the teachers and staff.

Additional Aides: Dr. Feifer discussed the addition of a one to one school aide for six weeks for an LLD class Kindergarten student as well as another aide for grades 6 (3 periods, 3 days per week) and grade 3 (1 period, 2 days per week) for the school year.

Profile of Grade 3 Classes: Dr. Feifer explained that the schedule is flexible as the teachers need it to be. The teacher aide to be hired is a certified teacher and will be helpful to the teachers in 3rd grade. Dr. Feifer reviewed the schedules (Enclosure 5A) for Mrs. Tasman's class, she has an aide about 65% of the time, and Mrs. Pruski has an aide for all classes except 3 in period 8.

Valley Presentation: will be made on 1/25/11 by Kathy Vuoncino.

Custodial Assistant: recommended for 2 hours per day to assist in cleaning up after lunch.

Additional items Dr. Feifer discussed:

- Brochure for TIP Program distributed.
- Message board is installed and just needs electric hookup and was a generous donation for the previous graduating classes.
- The ad has been placed for the Administrator's positions. The deadline for applicants is October 11th. Dr Feifer suggested a change to the schedule and suggested the District try to hire someone sooner rather than later due to salary caps and the retirement of Dr. Aaron Graham in December. Dr. Feifer distributed a new time line.
- Discussed a Resolution authorizing the advertisement for Superintendent/Principal.
- Discussed March 15th Family Night, no homework or other activities.

RECOMMENDATIONS

STAFF & CURRICULUM

Board Action:

Motion to approve Staff and Curriculum items "A1 to A9"

Moved by: Mrs. Krapels

Seconded by: Mr. Rubin

Vote: All in Favor

Administrative

A1. Substitute Aides

approve the following substitute lunch/recess aides for 2010-2011:
Laureen Daviet

Karen Fragiola

Michelle Goffredo

Jodi Silverman

A2. Substitute Teachers

approve the following substitute teachers for 2010-2011:
Tina Lanciotti

Mary Savino

Jennifer Pawloski (Home Instruction)

Linda Cappadona

Elizabeth Ann Lombardo

Christine Dow

A3. Dates for January 2011 Board Meetings

approve the meeting date change of the January Regular Meeting to Tuesday, January 25, 2011.

A4. Administrative Search

approve an expenditure not to exceed \$1,000.00 for clerical expenses associated with the administrative search process.

A5. Administrative Fees

approve an expenditure not to exceed \$1,000.00 for development and revision of pupil registration policies, regulations, and exhibits and for training of secretarial and clerical staff.

A6. Field Trip

approve the following field trip:

Group: Advanced Band, Concert Choir, Jazz Lab, and light and sound technicians
Destination: "Mary Poppins" - New York City
Cost: \$80.50/pupil
No cost to district

A7. TAG Outreach Programs

approve the following schedule of Outreach Events for our Talented and Gifted Program, as budgeted:

Activity	Date(s)	Grades	Cost to Board
Bergen Brain Busters	October 25, 2010	7-8	\$248 - Transportation
Dare to Fly Convocation	October 28, 2010	3-5	\$200 - Transportation \$300 - Registration Fees
Knowledge Master	November 24, 2010 January 14, 2011 March 2011 April 15, 2011	5-8	\$124 - Computerized Participation Registration approved by CSA and processed in July.
Invengineering EXPO	November 30 and December 1, 2010	5-6	\$750 - Supplies
Valley Interdisciplinary Approach	January 3-7, 2011	7-8	\$750 - Materials
Olympics of the Mind	TBA	3-5	\$100 - Supplies \$248 - Transportation
Bergen County Gifted Convocation	TBA	5-7	\$308 - Transportation (Cost may be split with another Northern Valley District) \$200 - Supplies
Hovercraft Invitational	May 25, 2011	6-7	\$200 - Supplies
Bergen Brain Busters Finals	May/June 2011 Date TBA	7-8	\$115 - Transportation

A8. CST Services

approve the following services:

STUDENT ID NUMBER:	100
IEP, Code or Legal Requirement:	CODE
New Evaluation/Re-Evaluation:	New Evaluation
Year Budgeted or Unbudgeted:	2010
Approval or Post Approval:	Approval
Program/Service :	Bilingual, Psychological and Educational
Service Provider:	Dr. Yang Ja Kim
Cost and Funding Source:	Two evaluations at \$750.00 each
Program/Service	Nuerological Evaluation
Service Provider:	Dr. Judy Woo
Cost and Funding Source:	\$340

A9. Employment

approve the following new aides at a rate of \$15.00/hour:

<u>Name</u>	<u>Time</u>	<u>Assignment</u>	<u>Dates</u>
Eric Schiller	8:00AM- 3:00PM	one-to-one aide for student in LLD class	9/20/10-10/29/10
Melissa Bonifacio 9/28/10 Certified teacher	8:00AM- 3:00PM	Grade 6 (Special Ed)/ Grade 3	2010-2011 school yr. commencing

FINANCE

Board Action:

Motion to approve Finance items "F1 to F16"

Moved by: Mr. Hausmann

Seconded by: Mrs. Krapels

Vote: All in Favor

F1. Disbursements

post-approve August end of month disbursements totaling \$286,959.01
having been audited and found correct and warrants issued therefore.

approve September 27, 2010 disbursements totaling \$176,651.98 having been audited and found correct and warrants issued therefore.

the post-approve the wire transfer of funds in the amount of \$66,965.02 from the General Account to Payroll Accounts to cover payroll expenditures for the month of August 2010.

F2. **Transfers/Certification of Budgetary Status**
authorize the Business Administrator/Board Secretary to make the following appropriation transfers with the Current Expense account of the 2010-2011 budget as of 31 August 2010 as per Enclosure No. 4.

F3. **Financial Reports**
accept the Treasurer's and Secretary's Reports for the month of August 2010, pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of August 31, 2010, after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F4. **Cho Dae Church Lease**
approve the renewal of the rental agreement lease for the 2010-2011 school year at a rate of \$60,000.00 for the existing areas.

F5. **2010-2011 Valley Supported Programs**
approve Resolution 1 to participate in various programs to be administered by the Northern Valley Regional High School District for the 2010-2011 school year.

F6. **Class of 07 Funds**
approve the distribution of balance of Class of 07 Funds to the Save our Sports program.

F7. **NJSBA Code of Ethics**
approve the New Jersey Board Member Code of Ethics which declares principles proven over the years as the best guide for service on a local Board of Education as per Enclosure No. 5.

F8. **IDEA Funds**
approve the application for 2010-2011 IDEA funds as follows:

Basic: \$160,558.00 (Non-public \$28,818.00)
Preschool: \$8,147.00 (Non-public \$1,481.00)

F9. **Nursing Services to Non-Public School**

accept the funds in the amount of \$9,294.00 for Chapter 226 Nursing Services for the 2010-2011 school year from the NJ Department of Education effective August 30, 2010.

Bergen County authorize the Business Administrator to enter into agreement with the County Dept. of Health to provide supervision of nursing services at a cost of \$1,849.32 (which includes a Bergen County administrative fee of \$278.82), a Board administrative fee of \$278.82, and to Sandra Horvat and Heather Squires to provide nursing services to the non-public in the District for the 2010-2011 school year at a shared cost of \$7,165.86 effective August 30, 2010 as set forth in Enclosure No. 6.

F10. **Non-Public Textbook Aid**
accept funds in the amount of \$7,844.00 for the non-public Textbook Aid for the 2010-2011 school year from the NJ Department of Education effective 7/12/10.

F11. **Professional Services**
adopt Resolution 2 approving the appointment of professionals for the 2010-2011 school year.

F12. **Non Public Chapter 192-193 Services**
effective July 1, 2010, accept the funding in the amount of \$105,807.00 for the 2010-2011 school year.

F13. **QSAC Monitoring**
approve the QSAC Monitoring Corrective Action Plan as per Enclosure #7.

F14. **Truck Donation**
approve the donation of the 1992 Dodge truck to the Borough of Norwood as per Enclosure #8.

F15. **Federal Education Funding**
accept the funds from the Federal Education Funding under the Education Jobs Act in the amount of \$19,973.00 for the 2011-2012 school year as per Enclosure #9.

F16. **Superintendent Search**
approve Resolution No. 3 authorizing the Business Administrator/Board Secretary to advertise for candidates for the positions of Superintendent of Schools and Administrative Principal not to exceed \$2,500.00.

BUILDING AND GROUNDS

Board Action:

Motion to approve Building and Grounds items "B1 to B3"

Moved by: Mr. Hausmann

Seconded by: Mrs. Kumhwa Kim

Vote: All in Favor

B1. Staff Change

approve the change in hours for Brian Schryver from half day/half night to full time nights.

B2. Asbestos Workshop

approve the attendance of Tom Crescenzi at an Asbestos Workshop, Operations & Maintenance Refresher, on October 7th at a cost of \$265.

B3. Employment

approve the employment of Michael Cheringal for 2 hours per day at a rate of \$15.00 per hour assisting the custodians in the lunchroom.

BUILDING USE INFORMATION

2010-2011

- use of Cricket Court for Cub Scout Pack 120 Community Service project on Sunday, 9/12/10, from 10:00AM to 5:00PM.
- use of the Patio for the Norwood PTO, SOS Committee, selling raffle tickets from 9/7/10-0/15/10 from 3-3:30.
- use of a classroom for the purpose of GS Troop 4164 meetings one Monday per month from 3-4PM.
- use of a classroom for the purpose of GS Troop 1047 meetings on various Wednesdays from 3-4:30PM.
- use of a classroom for the purpose of GS Troop 596 meetings one Monday per month from 3-4:30.
- use of various classrooms for the PTO after school enrichment program from 10/5 though 12/16 on Tuesdays, Wednesday and Thursdays.
- use of the soccer field for the purpose of Norwood Soccer League practices on Wednesday and Thursday after school and games on Saturday mornings from 8:30AM-12:30PM from 9/11/10-11/14/10.
- use of the gym for the purpose of Norwood Rec. Basketball on weekdays (schedule will vary) from 5:30-8:30 from 9/14/10-3/31/11.

- use of the cafeteria & playground for the purpose of YMCA after-school program on school days from 3-6:30.
- use of a classroom for the purpose of Tiger cub meetings one Monday per month from 3-4.
- use of a classroom for the purpose of Brownie troop 1198 meetings one Friday per month from 3-4:15.
- use of tables in the hallway to see PTO Spiritwear on Thursdays, 9/23 & 9/30 (Back to School nights) from 6-6:30.
- use of the Library for 8th grade parent committee meetings on the following dates from 7-8PM: 9/22, 10/20, 11/17, 12/15, 1/12, 2/16, 3/16, 4/20, 5/18 & 6/8.
- use of the gym for the purpose of Norwood Basketball games and practices on Saturdays from 12/4/10-3/27/11 from 8:15AM-6:00PM (league to pay custodial fees).
- use of the APR/lunchroom for the purpose of 8th grade Valley Dance on Friday, 10/22 from 7-11.
- use of the classroom for the purpose of GS Troop 1248 meetings two Wednesdays per month from 3-4:30.

New Business: None

Old Business: None

Public Participation

Moved by: Mr. Hausmann
 Seconded by: Mr. Ross
 Time: 9:00PM

Mr. Camerata questioned if there was any thoughts to making the back of the school, adjacent to Tappan Road safer. Response was that there are many places to park, but people do not like to walk.

A question was asked as to how much the donation from Class of 07 was, response was just under \$2,000.00.

Another question was asked as to whether anyone who currently works at the District is qualified for Principal/Superintendent position, at this time, none of the current staff has Principal and/or Superintendent certification.

Re 3rd Grade: Discussion from the public in regard to handout of 3rd grade schedule.

Closed to the Public

Moved by: Mrs. Krapels
 Seconded by: Mr. Rubin
 Time: 9:20

Motion to adjourn the meeting and go into Executive Closed Session

Moved by: Mr. Ross
Seconded by: Mrs. Krapels
Time: 9:20

Respectfully submitted,
Joannette Femia
Business Administrator/Board Secretary