

Timeline for Chief School Administrator Evaluation

DATE	TASK
June 1	Agreement on job targets.
January 1	Mid-year evaluation and open dialogue with a majority of the Board.
February 15	Self-evaluation and evaluation of job targets to Board members by the Chief School Administrator; review with the Board President.
March 1	A consensus report based on the job description and job targets to be developed and given to the Chief School Administrator at least five days before the summary conference.
March 15	Annual summary conference: summary final evaluation to be discussed by the Chief School Administrator with the Board President.
April 15 – 30	Present to the Chief School Administrator an annual written performance report.