

BIDS

The School Business Administrator/Board Secretary shall be responsible for performing or supervising all the steps of the bid-solicitation process in accordance with the law. The steps include;

- A. Advertisement and solicitation;
- B. Provision of plans and specifications;
- C. Notification of time for preparation of bids;
- D. Receiving deposits from bidders when required;
- E. Determining qualifications of bidders;
- F. Receiving and opening bids;
- G. Notifying bidders of awarding of contract.

The Board may designate others to act with the School Business Administrator/Board Secretary.

The Board reserves the right to refuse all bids.

Date: January 10, 1983
Revised: June 29, 2009

Legal References:

<u>N.J.S.A.</u> 18A:18A-21	Advertisements for Bids
<u>N.J.S.A.</u> 18A:18A-24	Security to Accompany Bid Amount
<u>N.J.S.A.</u> 18A:18A-25	Guarantee Certificate
<u>N.J.S.A.</u> 18A:18A-26	Classification of Bidders
<u>N.J.S.A.</u> 18A:18A-27 <i>et seq.</i>	Qualifications of Bidders
<u>N.J.S.A.</u> 18A:18A-36,-39	Awarding Contracts

Cross References:

3323 Bids and quotations